



# **CITY OF GRANTS**

## **PASS CDBG**

### **ANNUAL ACTION**

### **PLAN FY 2016-17**

**Adopted August 3, 2016 (Resolution No. 16-6459)**  
**Minor Amendment: August 8, 2016**

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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Grants Pass became an Entitlement Grantee in 2013, and began receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) October 1, 2015. As a recipient of CDBG funds, the City is required to prepare a five year strategic plan that identifies housing and community needs, prioritizes these needs, identifies resources to address needs, and establishes annual goals and objectives to meet the identified needs. This five year plan is known as the Consolidated Plan. The purpose of the Plan is to outline a strategy for the City to follow in using CDBG funding to achieve the goal of the CDBG program, “to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate income persons.”

The Consolidated Plan for fiscal years 2015 through 2020 (the Plan or Consolidated Plan) was prepared in accordance with Sections 91.100 through 91.230 of HUD’s Consolidated Plan Final Rule. Over the term of the five year plan, approximately \$1,400,000 is expected to be available, with up to 20% of that for planning activities and administration of the program. Each year, the City will prepare an Annual Action Plan that outlines the specific program activities to be carried out in meeting the Consolidated Plan strategies. The City will focus on partnerships and collaborations to foster successful projects and leverage funds in order to address needs for low income and homeless housing, services for special needs and low income persons, and community and economic development needs.

This document, ‘The Annual Action Plan’ outlines the activities to be carried out in 2016-2017.

The Consolidated Plan and the 2016-2017 Action Plan include amendments to the original Consolidated Plan, expanding the activities to be undertaken in the remaining program years.

#### 2. Summarize the objectives and outcomes identified in the Plan

**This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.**

The 2016-2017 Action Plan includes objectives and outcomes based upon citizen participation, agency consultation, and the needs identified in the 2015-2020 Consolidated Plan. Below is a summary of the objectives and outcomes.

The City proposes to use 2016-2017 entitlement funds to meet goals and objectives described below:

- Provide Affordable and Decent Housing
  1. Weatherization/Energy Efficiency. Improve at least 9 low and moderate-income housing units with energy-efficiency improvements and weatherization.
  2. Housing Rehabilitation and ADA improvements. Provide housing rehabilitation (which may include ADA accessibility improvements) to at least 3 households.
- Address Homelessness/Homelessness Prevention
  1. Emergency Housing Assistance. Provide emergency housing assistance to at least 4 households.
  2. Homeless Youth Services. The Maslow Project serves Grant Pass homeless youth (ages 0-21) and families with intensive, integrated support services. All services are aimed at assisting homeless youth and families in reaching stability and progressing toward self-sufficiency. CDBG funds are estimated to serve approximately 150 homeless, or at risk of becoming homeless, youth and families.
- Support Non-Housing Community Development
  1. Micro-Enterprise Assistance. Provide at least 30 people with training and support
  2. Youth Training Services. Provide youth training services to 13 people
  3. Senior Meals Facility. Support the Senior Meals Facility which will provide services to 15,100 persons
  4. Neighborhood Blight Remediation. Blight remediation for 1-2 properties

### **3. Evaluation of past performance**

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

2015-16 was the City's first year of the City's first Consolidated Plan. Year 1 activities were as follows:

- Planning:
  1. Analysis of Barriers to Affordable Housing
  2. Analysis of Impediments to Fair Housing
- Affordable and Decent Housing:
  1. Weatherization/Energy Efficiency. Target: 8 households weatherized
- Homelessness/Homeless Prevention

1. Emergency Housing Assistance. Target: 5 households provided emergency assistance
- Non-Housing Community Development
1. Micro-Enterprise Assistance. Target: 15 persons assisted through training and technical assistance
2. Youth Training Services. Target: 15 youth provided vouchers for youth training services

Year 1 activities were still ongoing at the time this plan was prepared. Past performance will be addressed in the CAPER. The City completed the following at the time this plan was prepared:

- Adopted minor amendments to the Consolidated Plan to correct data.
- Demonstrated that work had already been completed substantially as required for the Analysis of Barriers to Affordable Housing, and that actions had been completed to address barriers.
- Initiated work on the Analysis of Impediments to Fair Housing.
- Completed contracts with UCAN for weatherization and energy-efficiency improvements and emergency housing assistance, with the Boys and Girls Club for youth training services, and with the SBDC for micro-enterprise assistance.

#### **4. Summary of Citizen Participation Process and consultation process**

##### **Summary from citizen participation section of plan.**

When developing the 2015-2020 Consolidated Plan, the City developed a new Citizen Participation Plan to meet the current HUD Consolidated Plan regulations. The City followed this Citizen Participation Plan in carrying out the process to develop the 2016-2017 Action Plan. A list of stakeholders was assembled with the purpose of assessing community needs. The stakeholders include representatives from community wide agencies and services providers.

The process included public participation in two phases. The first phase was to obtain public input regarding housing and community development needs and priorities to assist with development of the plan. The second phase was to obtain public input on the draft plan.

The City gathered input on community needs for the 2016-2017 Action Plan through:

##### **Needs and Priorities:**

- Public Workshop & Open House (April 14, 2016)
- 1. Notice in Grants Pass Daily Courier (April 6, 2016)
- 2. Notice, agenda and minutes posted on City's website, news feed, and calendar
- 3. Notice posted in multiple public locations

- Needs Survey (April 2016)
  1. Emailed to stakeholders, posted on City's website
- Public Hearing (April 20, 2016)
  1. Notice in Grants Pass Daily Courier (April 6, 2016)
  2. Notice, agenda and minutes posted on City's website and calendar
  3. Notice posted in multiple public locations
- City Council Workshop (May 16, 2016)
  1. Notice, agenda and minutes posted on City's website and calendar
- City Webpage
- City Facebook
- Email
- City Staff contacts

**Draft Plan:**

- Notice of 30-day Comment Period (June 15 - July 15, 2016); Notice in Grants Pass Daily Courier (June 1, 2016); Notice posted on City's website; Notice posted in multiple public locations
- Public Hearing (August 3, 2016): Notice in Grants Pass Daily Courier (June 1, 2016); Notice posted on City's website; Notice posted in multiple public locations

Documents are available for review at the following locations: 1. Grants Pass Community Development Department, 101 NW 'A' Street, Room 201, Grants Pass, OR; 2. Grants Pass branch of the Josephine Community Library, 200 NW 'C' Street, Grants Pass, OR; 3. Grants Pass website: [www.grantspassoregon.gov](http://www.grantspassoregon.gov) > Departments > Parks & Community Development > CDBG and Consolidated Plan

## **5. Summary of public comments**

**This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.**

**Needs and Priorities:**

Agencies that attended/participated in the April 14, 2016 Open House and Workshop

- Royal Standley, Board President, Maslow Project

- Karen Phillips, Development Director, Maslow Project
- Keith Heck, UCAN
- Greg Holmes, 1000 Friends of Oregon
- Shonna Bouteller, UCAN and Gospel Rescue Mission
- Teresa Santucci, Josephine Housing Council

#### Emails

- Karen Phillips, Maslow Project
- Ellen Johnson, Options for Southern Oregon
- Michael Cavallaro, RVCOG
- Kelly Wessels, UCAN
- Jessica King, Boys & Girls Club
- Bill Lovelace
- Ben Carleton
- Ron Goss, SBDC

#### Verbal testimony received at the April 20, 2016 Public Hearing

- Rycka Brown - comments re: code enforcement
- Bruce Cox - Hearts with a Mission - comments re: transitional and homeless youth shelter
- Dave Corsi - comments re: City housing advocate to bring other housing programs to Grants Pass, use of City and County surplus land, planning process/fee waivers, ordinances/inclusionary zoning/density bonuses

#### Needs Survey

##### Responses from the Needs Survey (total 65)

- 14 submitted together: "Food and Friends"
- 46 submitted together by Evelyn Kinsells:
  - 41 exclusively Food and Friends
  - 5 Food and Friends plus one or more of: beautifying and staging downtown buildings, safe sidewalks, public safety, jail, homeless, senior assistance
- 1 - Harry Nuessle: Food and Friends
- 1 - Donna Harold: social contact, regular balanced meals, Food and Friends

- 1 - Doug Rasmussen: wheelchair accessibility at sidewalk/parking lot (1309 N3 6th Street), rain puddling in ADA parking spaces in public parking lot at corner across from Safeway on G Street, uneven or broken sidewalk along 6th/7th and on G Street – Booth to 9th, etc.
- 1 - (no name); affordable housing/homeless prevention, more rental housing, clean-up and beautify shadier areas to make more attractive to tourists, assist UCAN with housing projects and low income assistance
- 1 - Marcia and Bob Nelson: eliminate city homeless blight which is a serious health and safety problem to all of Grants Pass. Give one-way tickets to homeless, druggies, and felons out of town

#### **Draft Plan:**

During the 30 day comment period one comment was received from the Maslow Project in support of the Plan.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were reviewed. Some comments would not qualify for use of CDBG Entitlement Funds.

#### **7. Summary**

The 2016-2017 Action Plan outlines the activities the City of Grants Pass will undertake during the one-year period to address identified community needs. This is consistent with the current Consolidated Plan which states that the City's effort is to achieve the goal of the CDBG program: "To develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low and moderate income persons."

As a result of public participation and consultation, the Consolidated Plan was amended to address a wider range of activities, and to add new community partners to help address needs. The 2016-17 Action Plan reflects the expanded activities and partners.



## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		GRANTS PASS	Parks & Community Development/Finance Department

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Grants Pass is the lead agency for the delivery of the Community Development Block Grant program funding to be delivered through this Action Plan.

### Consolidated Plan Public Contact Information

Tom Schauer, Senior Planner  
(541) 450-6072

Scott Lindberg, Grants Specialist  
(541) 450-6015

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

City staff consulted with area service providers through outreach including an invitation to the Open House and Workshop, notice of other involvement opportunities, a ‘Needs’ Survey to identify needs that could be addressed in the 2016-2017 program year, and outreach to organizations who served as grantees or subrecipients in 2015-16. The open house and workshop and additional direct consultation by staff provided an opportunity to clarify and expand on the City’s understanding of community needs and funding priorities. A list of primary agencies that were directly consulted in the development of this Plan is outlined below. A full list is provided in Table 2. This includes community partners consulted in 2015-16 as well as additional partners consulted in 2016-17.

- The United Community Action Network coordinates housing and services funding for homeless families and individuals. UCAN provides assistance to low-income persons helping with housing needs - weatherization and energy efficiency improvements and provides assistance to low-income persons helping with housing needs in the form of emergency assistance to owner or renter at risk of homelessness on a short term basis.
- The Housing Authority of Jackson County provides housing rehabilitation that includes ADA access and improvements.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City engages in ongoing consultation with local service providers, community leaders, the public, and other community development partners. Consultation includes contacting area agencies and the City’s Advisory Committees. The City also consults with other City departments to identify community development needs. The City conducted also specific outreach activities with agencies and community partners in 2015-2016 and outreached in 2016-17 to an expanded list of agencies and community partners.

Activities to enhance coordination between public and service provider’s agencies are ongoing. Specific providers who contributed in identifying the needs for the 2016-2017 Action Plan Include:

- Affordable & Decent Housing: 1: United Community Action Network (UCAN); 2: Housing Authority of Jackson County (HAJC)
- Homelessness/Homelessness Prevention: 1: United Community Action Network (UCAN); 2: Maslow Project; 3: Hearts with a Mission

- Non-Housing Community Development: 1: Small Business Development Center (SBDC); 2: Boys & Girls Club; 3: Rogue Valley Council of Governments (RVCOG), Senior and Disability Services, Area Agency on Aging

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

UCAN is part of the 'Balance of State' Continuum of Care which covers Josephine County. The City and the United Community Action Network (UCAN) coordinate and consult regularly with service providers that provide care to Grants Pass homeless and at-risk homeless populations. UCAN is the state and federally recognized community action agency for the region. UCAN administers: Low Income Energy Assistance Program, Emergency Funding for rental assistance, utility bills and Leheap energy assistance, Supportive Services for Veteran Families and weatherization services to name a few.

Two new organizations which serve homeless youth and their families also expanded services into Josephine County this year (Hearts with a Mission Shelter and the Maslow Project). The Consolidated Plan and 2016-17 Action plan recognize these additional opportunities to address needs. As part of their long-term planning, Neighborworks Umpqua also began outreach to communities where they currently provide one or more services.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Grants Pass does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	United Community Action Network
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Emergency Housing Assistance-Weatherization
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	UCAN is part of the 1,100 community action non-profit and public organizations established under the Economic Opportunity Act of 1964 to fight America's War on Poverty. UCAN of Grants Pass serves both Douglas and Josephine counties with affordable housing, food, Head Start/Early Head Start programs, health insurance and Rx assistance, heat assistance, homeless services, information and referrals, money management, national service programs, tax assistance, transportation services, and weatherization programs. 9 housing units will receive assistance with housing weatherization. Consultation is ongoing.
2	<b>Agency/Group/Organization</b>	HOUSING AUTHORITY OF JACKSON COUNTY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing rehabilitation

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Grants Pass has no public housing units. Some of the units are owned and controlled by the PHA, but those units are not classified as public housing per 24 CFR 5.100. The information is provided by the agency is captured in the Consolidated Plan. Coordination and consultation will be continued.
3	<b>Agency/Group/Organization</b>	Josephine Housing and Community Development Council
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Rehabilitation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	JHCDC is the local housing authority in Josephine County. The agency provides rental assistance to low income families in the county through the HUD Section 8 Housing Choice Voucher program. Consultation and coordination is ongoing.
4	<b>Agency/Group/Organization</b>	City of Grants Pass
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Various City departments were consulted to gain insights into employment and economic development needs, infrastructure and public facility needs, parks and recreation needs, housing and affordability needs, land use planning. This consultation and coordination is ongoing.

5	<b>Agency/Group/Organization</b>	Rogue Valley Council of Governments
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Senior Meals Facility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	RVCOG staff and published materials were consulted for the purposes of elderly ad special needs for senior services. Collaboration between the City and RVCOG is ongoing. It is expected that 15,100 60+ LMI persons will benefit through the Senior Meals Facility's services.
6	<b>Agency/Group/Organization</b>	Small Business Development Center
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Microenterprise Assistance
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults and coordinates with the SBDC to implement micro-enterprise assistance by providing tuition waivers for training for 15 persons.
7	<b>Agency/Group/Organization</b>	Boys and Girls Clubs of the Rogue Valley
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Youth Training Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City works with the Boys and Girls Club's staff to ensure the safety and well being of the area's youth. It is anticipated that 13 persons will benefit through training services that stress self-sufficiency and the importance of education.
8	<b>Agency/Group/Organization</b>	Maslow Project
	<b>Agency/Group/Organization Type</b>	Services-Children Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Maslow Project is expanding its service to include the Grants Pass area. The City invited service agencies to participate in their Open Houses/Workshop, Public Hearings and survey participation and through direct staff consultations. The Maslow Project will provide homeless youth services to approximately 150 persons.
9	<b>Agency/Group/Organization</b>	Hearts With A Mission
	<b>Agency/Group/Organization Type</b>	Services-Children Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Although Hearts With a Mission is not included in the 2016-2017 Action Plan it is anticipated that they will be a part of the 2017-2018 Plan. In that Plan they will provide services for their Homeless Youth Shelter.
10	<b>Agency/Group/Organization</b>	Gospel Rescue Mission
	<b>Agency/Group/Organization Type</b>	Services-homeless Faith based Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City and the Gospel Rescue Mission's (GRM) staff communicate regularly through meetings, emails and direct contact. The GRM is supportive of alleviating homelessness and is very supportive of the Hearts With a Mission Project.
11	<b>Agency/Group/Organization</b>	OPTIONS for Southern Oregon
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Non-profit
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Crisis Resolution Center/Adult Outpatient Facility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Options serve as the Community Mental Health Program and provide additional services such as the Integrated Primary Medical Care Program for all members of the community. They address issues related to housing advocacy, community integration, crisis intervention, therapy, co-occurring issues, education, work and economic issues. Staff will continue consultation throughout the process.

### **Identify any Agency Types not consulted and provide rationale for not consulting**

There were no agency types not consulted in preparing the City of Grants Pass Consolidated Plan which forms the basis of this Action Plan. Agencies were contacted in 2015-16 and 2016-17.



**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	UCAN	The Strategic Plan Goals support the goals of UCAN to provide those necessary services for the low-to-moderate income people in the community.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City followed its Citizen Participation Plan in carrying out the process to develop the 2016-2017 Action Plan. Each year, the City prepares an Annual Action Plan that outlines the specific program activities to be carried out in meeting the Consolidated Plan strategies. The City focuses on partnerships and collaborations to foster successful projects and leverage funds in order to address needs for low income and homeless housing, services for special needs and low income persons, and community and economic development needs.

The City gathered input on community needs through workshops, public hearings, community survey, and advertising in the Grants Pass Daily Courier, outreach through Facebook, and outreach with local agencies.

The list of ‘needs’ provided by service providers gave direction on fulfilling the goals and actions developed in the Action Plan.

The draft 2016-2017 Action Plan was posted on the City’s website and was available at the Grants Pass City Hall, Parks & Community Development Department, and Josephine Community Libraries’ Grants Pass Branch.

### **Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community  CDBG Applicants	6 attendees	Affordable and decent housing; homeless	Food Bank related/facility outside city limits	
3	Email	Applicants	8 emails	Summarized in executive summary	0	
4	Public Hearing	Non-targeted/broad community  CDBG	3 gave verbal testimony	Summarized in executive summary	0	
5	Survey	Non-targeted/broad community  CDBG Applicants	65 surveys received	Summarized in executive summary	0	
6	City Website	Non-targeted/broad community  CDBG Applicants	0	0	0	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	City Facebook	Non-targeted/broad community CDBG Applicants	0	0	0	
8	Public Comment Period	Non-targeted/broad community	N/A	1	0	
9	Public Hearing	Non-targeted/broad community	0	0	0	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The CDBG allocation for Grants Pass in FY 2016-17 is \$300,069. The allocation for other years is assumed to be \$275,000, based on guidance provided at the time of Consolidated Plan preparation. With the limited amount of available funding, the funds have been designated for specific targeted activities and in large enough amounts that will make the most impact on the many needs in Grants Pass.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	300,069	0	114,811	414,880	825,000	This set of estimates is based on guidance provided by HUD on the City's FY 2015-2016 award and subsequent information provided for a revised 2016-17 award.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City anticipates providing CDBG funding to a variety of programs and activities over the five year Consolidated Plan period. Each program or activity will be assessed for need, performance outcomes, agency capacity, ability to complete the activity, and availability to leverage other resources.

- Projects aimed at supporting economic activity will likely leverage other state education and federal small business funding.
- Funds allocated to public services will likely be gap financing for a non-profit organization that will provide the balance of funds needed for an activity.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

At this time no publically owned land or property has been identified.

**Discussion**

The City will use CDBG funds in partnership with sub-recipients to leverage private, state, and local funds to address the goals and strategies outlined in the Consolidated Plan. Grants to sub-recipients for public services or economic development are anticipated to leverage other funding sources.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Weatherization and Energy Efficiency	2015	2019	Affordable Housing	Citywide	Maintain existing affordable housing-weatheriz	CDBG: \$45,000	Homeowner Housing Rehabilitated: 9 Household Housing Unit
2	Microenterprise education assistance	2015	2019	Non-Housing Community Development	Citywide	Increase economic opportunities - microenterprise	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted
3	Emergency Housing Assistance	2015	2019	Homeless	Citywide	Prevention of homelessness	CDBG: \$13,000	Homelessness Prevention: 4 Persons Assisted
4	Teen Training Services	2015	2019	Non-Housing Community Development	Citywide	Teen training services	CDBG: \$22,000	Public service activities other than Low/Moderate Income Housing Benefit: 13 Persons Assisted
5	Housing Rehab, ADA accessibility improvements	2016	2019	Affordable Housing	Citywide	Maintain existing affordable housing - rehab	CDBG: \$45,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit
6	Supportive Services for Homeless Youth	2016	2019	Homeless	Citywide	Opportunities for homeless youth - Shelter Svcs	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted
7	Senior Meals and 'Food and Friends'	2016	2019	Non-Housing Community Development	Citywide	Senior Meals and 'Food and Friends'	CDBG: \$155,000	Public service activities other than Low/Moderate Income Housing Benefit: 15100 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Rehab/Demolish blighted vacant/neglected property	2016	2019	Non-Housing Community Development	Citywide	Reduce spread of neighborhood blight	CDBG: \$20,000	Housing Code Enforcement/Foreclosed Property Care: 2 Household Housing Unit

**Table 6 – Goals Summary**

### Goal Descriptions

1	Goal Name	Homeowner Weatherization and Energy Efficiency
	Goal Description	Help maintain the supply and condition of the existing affordable housing stock while providing for reduced monthly costs and decent housing conditions
2	Goal Name	Microenterprise education assistance
	Goal Description	Help small business owners and entrepreneurs have increased access to opportunities to help them succeed and thrive
3	Goal Name	Emergency Housing Assistance
	Goal Description	Help prevent homelessness
4	Goal Name	Teen Training Services
	Goal Description	Help support youth services that provide life skills and job training skills
5	Goal Name	Housing Rehab, ADA accessibility improvements
	Goal Description	Housing rehabilitation including ADA accessibility improvements



6	<b>Goal Name</b>	Supportive Services for Homeless Youth
	<b>Goal Description</b>	Help homeless youth, sheltered and unsheltered, with supportive services to enable them to finish school and increase opportunities for future success.
7	<b>Goal Name</b>	Senior Meals and 'Food and Friends'
	<b>Goal Description</b>	Support continuity of the senior meals and 'Food and Friends' program in Grants Pass
8	<b>Goal Name</b>	Rehab/Demolish blighted vacant/neglected property
	<b>Goal Description</b>	Reduce the spread of neighborhood blight resulting from abandoned or neglected properties

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

## AP-35 Projects – 91.220(d)

### Introduction

This section lists and describes the projects the City of Grants Pass will carry out utilizing CDBG funding in FY 2016-2017.

#	Project Name
1	Homeowner Weatherization and Energy Efficiency Improvements
2	Housing Rehabilitation (including ADA Accessibility improvements)
3	Emergency Housing Assistance
4	Homeless Youth Services
5	Microenterprise Assistance - Tuition Waivers to LMI Business Owners
6	Youth Training Services
7	Senior Meals Facility
8	Neighborhood Blight Remediation

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Community needs were reviewed against eligible activities, existing resources and programs, gaps in service delivery, financial resources, and organized capacity. The projects selected address Grants Pass' most immediate needs for residents living at 50% of average median income or less, economic opportunities for low and moderate income residents, and service agency needs to respond to increased demand.

The second year's activities reflect programs and projects that can begin within the year and those which City staff has the capacity to oversee implementation.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

1	<b>Project Name</b>	Homeowner Weatherization and Energy Efficiency Improvements
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homeowner Weatherization and Energy Efficiency
	<b>Needs Addressed</b>	Maintain existing affordable housing-weatheriz
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Provide assistance to low income persons helping with housing needs - weatherization and energy efficiency improvements
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 low to moderate income households
	<b>Location Description</b>	Various locations
	<b>Planned Activities</b>	Provide assistance to low income persons helping with housing needs - weatherization and energy efficiency improvements
2	<b>Project Name</b>	Housing Rehabilitation (including ADA Accessibility improvements)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Rehab, ADA accessibility improvements

	<b>Needs Addressed</b>	Maintain existing affordable housing - rehab
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Provide housing rehabilitation to include ADA access improvements
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 low and moderate income households
	<b>Location Description</b>	Various locations
	<b>Planned Activities</b>	Provide housing rehabilitation to include ADA access improvements
<b>3</b>	<b>Project Name</b>	Emergency Housing Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Emergency Housing Assistance
	<b>Needs Addressed</b>	Prevention of homelessness
	<b>Funding</b>	CDBG: \$13,000
	<b>Description</b>	Provide assistance to low income persons helping with housing needs in the form of emergency assistance to owner or renter at risk of homelessness on a short term basis.
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI households
	<b>Location Description</b>	Varies
	<b>Planned Activities</b>	Provide assistance to low income persons helping with housing needs in the form of emergency assistance to owner or renter at risk of homelessness on a short term basis.
<b>4</b>	<b>Project Name</b>	Homeless Youth Services

	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Supportive Services for Homeless Youth
	<b>Needs Addressed</b>	Opportunities for homeless youth - Shelter Svcs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Maslow Project provides support services to homeless children and teens, ages 0-20, and their parents/guardians.
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 LMI persons
	<b>Location Description</b>	Varies
	<b>Planned Activities</b>	Provide support services to homeless children and teens, ages 0-20, and their parents/guardians.
5	<b>Project Name</b>	Microenterprise Assistance - Tuition Waivers to LMI Business Owners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Microenterprise education assistance
	<b>Needs Addressed</b>	Increase economic opportunities - microenterprise
	<b>Funding</b>	CDBG: \$22,000
	<b>Description</b>	Increase economic opportunities by providing assistance to 30 LMI micro entrepreneurs in the community.
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 LMI micro entrepreneurs

	<b>Location Description</b>	Increase economic opportunities by providing assistance to microenterprise activities in the form of tuition waivers to LMI business owners
	<b>Planned Activities</b>	Increase economic opportunities by providing assistance to microenterprise activities in the form of tuition waivers to LMI business owners
<b>6</b>	<b>Project Name</b>	Youth Training Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Teen Training Services
	<b>Needs Addressed</b>	Teen training services
	<b>Funding</b>	CDBG: \$22,000
	<b>Description</b>	Increase economic opportunities for job training services in conjunction with the Rogue Valley Boys & Girls Club
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	13 LMI youths
	<b>Location Description</b>	203 SE 9th Street, Grants Pass Oregon 97526
	<b>Planned Activities</b>	Increase economic opportunities for job training services in conjunction with the Rogue Valley Boys & Girls Club
<b>7</b>	<b>Project Name</b>	Senior Meals Facility
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Senior Meals and 'Food and Friends'
	<b>Needs Addressed</b>	Senior Meals and 'Food and Friends'
	<b>Funding</b>	CDBG: \$155,000

	<b>Description</b>	Assistance with building rehabilitation that will serve LMI seniors 60+. Building will serve as central meal site and distributions center.
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 15,100 persons will be served
	<b>Location Description</b>	1150 NE 9th Street, Grants Pass Oregon 97526
	<b>Planned Activities</b>	Help support the building renovation for a new Senior Meals Facility in Grants Pass Oregon
8	<b>Project Name</b>	Neighborhood Blight Remediation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Rehab/Demolish blighted vacant/neglected property
	<b>Needs Addressed</b>	Reduce spread of neighborhood blight
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Provide rehabilitation or demolition of vacant, abandoned, neglected, or dilapidated properties that have been neglected by owners
	<b>Target Date</b>	12/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 properties
	<b>Location Description</b>	Varies
	<b>Planned Activities</b>	Rehabilitate vacant, abandoned, neglected, or dilapidated properties that have been neglected by owners

## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Grants Pass will have citywide geographic distribution of the CDBG funds.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

While Grants Pass has one Census Tract and six Census Blocks with greater than 51% of its residents earning less than 80% AMI, low and moderate income residents live, work, and attend school throughout the city. Also program delivery for teen training, microenterprise training and Senior Meals Facility are recipient based not location based. They are provided at a single location in the community.

### **Discussion**

The City determined the best method to distribute funds was to limit programs to clients defined as very low-, low-, or moderate-income.



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special-Needs	0
Total	12

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	4
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	16

**Table 12 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City of Grants Pass is committed to helping address the needs of low and moderate income residents to have access to affordable housing. The City is setting their second year's goal to provide energy efficiency/weatherization and rehabilitation to at least twelve (12) LMI households (9 weatherization and 3 rehabilitation), and provide emergency housing assistance to at least four (4) LMI households.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no units of public housing in the City of Grants Pass.

### **Actions planned during the next year to address the needs to public housing**

**Not Applicable.** There is no public housing in Grants Pass as defined in the applicable CFR, and there is no PHA designated as troubled. Therefore, there is no program activity in the Year 2 Action Plan related to public housing. There is other federally assisted housing in Grants Pass. Ongoing rental assistance activities such as Section 8 vouchers are ineligible activities, and therefore, the City's Consolidated Plan cannot and does not include funding for ongoing assistance. Other partners provide services described below.

**Josephine Housing & Community Development Council (JHCDC)** provides rental assistance through Section 8 of the U.S. Housing Act of 1937. (See 24 CFR 5.100(2)). The Section 8 voucher program is used to subsidize rent, primarily in privately owned and managed properties, which do not include resident management. JHCDC also owns Harbeck Village, a 48-unit family complex, managed by Lovelace Properties. JHCDC previously established a resident council at that location. JHCDC also has a resident seat on their Board of Commissioners.

**Housing Authority of Jackson County (HAJC)** developed Parkview Terrace in Grants Pass. HAJC provides a host of resident services. They encourage and facilitate tenant associations to serve as a liaison to management. They also offer a host of programs related to homeownership, including homebuyer education classes. These are offered through their family self-sufficiency program, and are also available to all of their tenants, who are notified when there are upcoming classes.

**UCAN** provides guidance, training, and assistance in a number of areas to help tenants develop self-sufficiency skills.

**ACCESS** previously provided 'ABCs of Homebuying Classes', which are now called 'Realizing the American Dream'. These classes have been offered in Jackson and Josephine Counties. ACCESS also provides online classes available anytime through E-Home America.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

## **Discussion**

Grants Pass has no units of public housing

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Many of the activities the City will support and/or carry out during Program Year 16-17 are intended to assist LMI households at the greatest risk of becoming homeless.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will continue to work with local Continuums of Care on reaching the local homeless population and assessing their needs.

Homeless and Other Special Needs Activities included in the 2016-2017 Action Plan are:

- The City is providing funding emergency housing assistance to UCAN. UCAN administers Emergency Housing Assistance to LMI households who are at risk of becoming homeless due to short-term challenges making rental or mortgage payments. The City anticipates that at least 4 LMI households will be assisted through this program.
- The Maslow Project will provide Homeless Youth Services to at least 150 homeless or at risk of becoming homeless youth.
- (Note: The timeline for the new Hearts with a Mission homeless youth shelter resulted in them securing funding from other sources for their facility without use of CDBG funds).

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Action Plan does not propose to address emergency shelter or transitional housing needs in year two.

- (Note: The timeline for the new Hearts with a Mission homeless youth shelter resulted in them securing funding from other sources for their facility without use of CDBG funds).

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In the Year 2 Action Plan, the city allocated funds for emergency assistance to prevent homelessness and funds for services to assist homeless youth and their families. While the City does not have project funds directly allocated in the Year 2 Action Plan for shelter for existing homeless population, homeless needs are addressed in the community through other organizations including UCAN. The City of Grant Pass also has representation on the Homelessness Task Force.

### **UCAN (United Community Action Network)**

UCAN operates several programs that provide support to people who are homeless or at-risk of homelessness. Their work includes a focus on several special populations, such as veterans and people with a serious mental illness. The services provided through these programs include:

- Outreach
- Education on leases
- Landlord outreach and education
- Tenant/Landlord mediation
- Work with landlords to avoid tenant evictions
- Guidance on being a good tenant
- Peer support
- Help with selection of housing
- Help with move in arrangements
- Rental assistance
- Move in cost assistance
- Deposit assistance
- Information and referral
- Goal setting and action planning

They work to ensure those at-risk of homelessness have the best opportunity to keep their housing, and those who are homeless are rapidly rehoused. Case managers work in partnership with participants, focusing on their strengths and providing the tools to overcome barriers. Case managers assist program participants complete a self-assessment tool, which helps determine how well they are doing in a variety of areas and what type of improvement they want to achieve in those areas.

Case managers assist program participants develop goals and the steps required to reach those goals. For example, a person who does not drive may identify that they would like to obtain their driver's license. Case managers would help this person learn what they need to do to obtain a license, and refer them to the local Driver and Motor Vehicles (DMV) office to obtain the license. In doing so, case managers foster a renewed sense of hope for those who have run up against significant barriers time and time again.

Case managers also work with the landlord to assist program participant's work through issues that may

arise. This provides skills needed to address various situations that may arise and becoming responsible members of the community and advocating for program participants to have a new safer life in order to become stable.

In addition to other roles and functions, UCAN is the Continuum of Care partner for Josephine County as part of OR-505, the Oregon Balance of State Continuum of Care.

For 2014, as part of the 'Balance of State' Continuum of Care, UCAN had three funding awards for renewal projects serving Josephine County, including two permanent supportive housing projects and one rapid re-housing project.

With the City now designated as an Entitlement Community, there will be a provision for coordination and consultation between UCAN/Oregon Balance of State CoC and the City of Grants Pass, to ensure coordinated delivery of services.

The UCAN/RSVP "Vet Team" in Josephine County was selected in 2015 for a Governor's Volunteer Award. They enhance homeless veterans' lives, helping them along their journey to self-sufficiency, and serving as an asset to the Case Management Team.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will help low income persons and households avoid becoming homeless by providing emergency short-term financial assistance to help pay for a rental or mortgage payment.

The City will also direct CDBG funds to help reduce LMI persons' monthly energy costs by providing residential home weatherization.

## **Discussion**

Through a combination of assisting households with costs related to housing and providing economic opportunities to LMI people, the City will reduce the number of residents living in poverty and at risk of homelessness.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The Consolidated Plan and 2015-16 Action Plan activities included an Analysis of Barriers to Affordable Housing to address 24 CFR 91.25(h), which also provides for a determination of compliance if the City has already completed a regulatory barrier assessment substantially equivalent to the information required under paragraph (h), as determined by HUD.

On February 29, 2016, the City submitted a letter to HUD documenting work the City believed was substantially equivalent, as well as completion of actions to ameliorate the negative effects. HUD concurred in a March 9, 2016 e-mail. The analysis and discussion of actions to ameliorate the negative effects are provided in the February 29, 2016 letter, which is available on the City's CDBG webpage at [www.grantspassoregon.gov](http://www.grantspassoregon.gov) > Departments > Parks & Community Development > CDBG and Consolidated Plan.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Actions which were completed and ongoing actions are summarized in the February 29, 2016 letter described above.

### **Discussion**

The City has provided information and outreach about some the newly adopted measures, and these measures are beginning to be incorporated into new developments and decision-making.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

In the 2015-16 Action Plan, the City noted it would be working to continually develop a more robust Consolidated Plan over the first few years as an entitlement community. With the amendments to the Consolidated Plan and the 2016-17 Action Plan, the City has done so. The 2016-17 Action Plan and projects in future years are greater in breadth than the projects included in the original Consolidated Plan, and they are greater in scope than the projects funded in the 2015-16 Action Plan, as the City wanted to ensure projects did not exceed available administrative capacity.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work with area agencies, the local Continuum of Care agency, and other public and governmental agencies to find solutions that leverage the resources available and to efficiently and effectively meet program goals.

Whenever possible, the City will work to leverage CDBG funds and continue to work to identify additional opportunities.

The City will continue to work with organizations currently provide services in the community and organizations that could potentially serve the community to address gaps and unmet needs. For example, the plans provide for new services to provide skills to youth through new programs, and to serve homeless youth and their families through new community partners. In addition, the City continues to outreach to find partners who can help contribute to unmet needs such as adding to the supply of affordable housing and other needs. The City has proposed funding a new program to remediate and reduce the spread of neighborhood blight, where such a program didn't previously exist in the community. The City also works to identify and coordinate other needs and resources that may not qualify for use of CDBG funds.

### **Actions planned to foster and maintain affordable housing**

As addressed in AP-75, the City completed numerous actions to foster affordable housing. In the 2016-17 Action Plan, the City has identified specific projects to foster and maintain affordable housing in decent condition, discussed in the previous sections of this plan.

### **Actions planned to reduce lead-based paint hazards**

The City will take the following actions to reduce lead-based paint hazards and risks:

- Educate residents in dwelling units built before 1980 about lead-based paint hazards and lead-safe improvements, how to test for lead and safely remove lead-based paints with brochures



published by the Environmental Protection Agency and the Oregon Health Authority;

- Maintain lead paint safety information and links to resources on the City's website;
- Housing rehabilitation and weatherization projects will test for lead, remove or mitigate any lead paint hazards, and require that contractors are Oregon certified LBP renovators where necessary; and
- Stay informed about the state and federal "healthy homes" efforts and participate in emerging programs to address health hazards, improve energy efficiency, and improve physical living conditions.

### **Actions planned to reduce the number of poverty-level families**

During Program Year 2016-17, the City plans several activities to reduce the number of poverty-level families:

- Homeowner weatherization and energy efficiency improvements will reduce low- and moderate-income families' monthly energy costs.
- Emergency assistance (short term) will be available to homeowners and renters at risk of homelessness.
- Microenterprise assistance will be provided as tuition waivers to LMI business owners.
- Job training will be provided to LMI persons at the Boys and Girls Club.

### **Actions planned to develop institutional structure**

The City of Grants Pass is committed to continuing their education in administering CDBG funding to the community and working closely with HUD. When reasonable, the City will send staff to trainings and participate in webinars.

The City will continue to update and receive feedback from the City Council on the status of projects and the progress of meeting program goals.

Institutional transparency and communication with the community are top priorities for all city projects. City staff will continue meeting with area stakeholders and hold public listening sessions to ensure the needs of the community are being met with the available funding and resources.

The City continues to directly engage community partners and also participate in related programs sponsored by other organizations, such as affordable housing summits, building relationships, coordination, and providing for information sharing.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has established responsive relationships with the local Continuum of Care agency and local agencies providing resources to low- to moderate-income persons. The City plans to continue to develop those relationships aligning those goals and resources that more efficiently and effectively serve the community.

### **Discussion**

The City will continue to work with our identified local partners to expand existing opportunities and develop new programs that address the needs of our low- to moderate-income residents.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Note: This is Year 2 as an Entitlement grantee and there is no program income, so most of the required fields are not applicable. Some of the Year 1 funding was rolled into Year 2 and is used for projects in Year 2. A portion is carried over to future years.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	94.00%

## Discussion

Funds for 2016-17 are \$300,069; a 20% maximum of \$60,014 may be used for planning and administration. In addition, \$114,811 is carried over from Year 1. \$335,000 will be allocated to projects in Year 2, and \$19,750 will be carried over to future years. Of the \$335,000 in 2016-17, all will be used for LMI benefit, except for \$20,000 for spot blight. Project administration and planning are excluded from the LMI benefit calculation. Therefore, it is estimated that 94% of the funds will be used to benefit persons of low- and moderate-income during the 2016-17 Action Plan.